

San Antonio Conservation Society
Job Description

EDUCATION OUTREACH
Events – Lectures - Travel

The purpose of this committee is to host events such as, but not limited to, travel and lecture series, and other opportunities for the Society membership and the community-at-large, which align with the Society's purpose – that of educating the public of our inherited regional values. The committee will also exist to strengthen existing community relationships; provide opportunities to enlist new members/volunteers; and engage with the Society's members. The committee shall consist of a chairman and vice chairman along with a team of associate and active members.

DUTIES OF THE CHAIRMAN

1. Appoint members to the committee and present to President for approval. Assign committee duties to the members.
2. Keep the President informed of all meetings and activities of the committee by filling out the appropriate form.
3. Work with Staff Liaison to coordinate activities of committee.
4. Initiate, coordinate and oversee any planned activities throughout the year.
5. File a final report of the committee's activities before the June general membership meeting.