

San Antonio Conservation Society
Job Description
STRATEGIC PLANNING/ IMPLEMENTATION

The purpose of this committee is to continue the strategic planning process through implementation of the Strategic Plan. Keeping the Conservation Society's Purpose and Guiding Principles in mind, the chairman of this committee is charged with updating the proposed goal and strategies in the areas of Resource Development, Operations and Board Structure, Membership and Preservation Leadership that will lead the Conservation Society into the future.

DUTIES OF THE CHAIRMAN

1. Appoint members to committee and submit to President for approval
2. Keep the President informed of all meetings and activities of the committee.
3. Work with Staff Liaison to coordinate committee activities.
4. Include two Active Members (not on the Board of Directors) on the committee.
5. Make Strategic Planning/Implementation Committee recommendations to the Board of Directors.
6. Coordinate, with the President and the Parliamentarian, proposed Strategic Planning amendments to the Bylaws, put before the Active Membership for a vote.
7. Meet quarterly to evaluate the success of the indicators determined by the Strategic Pla, and make mid-year report at the annual strategic planning update meeting.
8. Meet at the end of the fiscal year to review and evaluate progress of the Strategic Plan and report recommendations to the President for the coming year.
9. Complete Annual Report and Budget Estimate forms before the June general membership meeting.