

San Antonio Conservation Society
Job Description
PARADE ACTIVITIES

The Parade Activities Chairman is responsible for coordinating the Conservation Society's participation in parades throughout the year. The Chairman should meet with Staff Liaison in December to initiate registration processes for Fiesta parades and review themes to recommend for President's approval.

DUTIES OF THE CHAIRMAN

1. Appoint members to committee and present to President for approval. Assign committee duties to members.
2. Keep the President informed of all meetings and activities of the committee.
3. Work with Staff Liaison to coordinate all activities.
4. Include two Active (not on Board of Directors) members on the committee.
5. Attend parade coordinator meetings and thoroughly review rules and regulations.
6. Coordinate with Staff Liaison to complete and return required application forms and parade deposits, then submit to Society accountant.
7. Choose a "Conservation Society" theme within the overall parade theme and arrange production and staging of the float.
8. In consultation with the President, coordinate float riders for each parade.
9. Oversee signage for the parade floats.
10. File a final report of the committee's activities before the June general membership meeting.

Parades

- 1) **River Parade** – sponsored by the Texas Cavaliers on Monday evening of Fiesta Week in April: the Texas Cavaliers design and build the floats
- 2) **Battle of Flowers Parade** – sponsored by the Battle of Flowers Association on the last Friday of Fiesta Week in April; entry must include floral arrangement for presentation at the Alamo
- 3) **Fiesta Flambeau Parade** – sponsored by the Fiesta Flambeau Association on the last Saturday evening of Fiesta Week in April; often includes participation by the NIOSA[®] Committee