

San Antonio Conservation Society
Job Description
MEMBERSHIP DEVELOPMENT

The purpose of this committee is to identify potential groups and individuals and recruit them for membership in the Society, and promote the purposes of the Society in public forums in coordination with the Preservation Outreach Manager. The Vice Chairman shall be a Past President and shall assist the Chairman with identification of potential members as well as with coordinating speaking events.

DUTIES OF THE CHAIRMAN

1. Appoint members to committee and present to President for approval. Assign committee duties to members.
2. Keep the President informed of all meetings and activities of the committee.
3. Work with Staff Liaison to coordinate all activities.
4. Include two Active Members (not on Board of Directors) and two Associate Members on the committee.
5. Develop opportunities for involvement of potential members through existing programs.
6. Plan new activities for member and potential members.
7. Identify and participate in community activities of organizations compatible with the San Antonio Conservation Society.
8. Maintain presence at an informational/recruiting booth at appropriate Society and local community events.
9. Submit final report of the committee's activities before the annual meeting.