

**San Antonio Conservation Society**  
**Job Description**  
**HISTORIC FARM & RANCH COMPLEXES**

This committee is charged with documenting the remaining historic farms and ranches in Bexar County and surveying rural areas to update the Bexar County Survey completed by AACOG in 1973, as well as expanding documentation efforts in surrounding counties.

**DUTIES OF THE CHAIRMAN**

1. Appoint members to committee and present to President for approval.
2. Keep the president informed of all meetings and activities of the committee.
3. Work with staff liaison to coordinate committee activities.
4. Lead committee efforts to document the remaining historic farms and ranches in Bexar County  
by:
  - a. Contacting property owners to assist with historical research, preservation and conservation easements information, and nominations for local, state and National Register of Historic Places designations.
  - b. Photographing and documenting historic farms and ranches.
5. Update the 1973 AACOG survey of Bexar County.
6. Expand documentation of historic farms and ranches in counties surrounding Bexar County.
7. Make committee reports to the Board of Directors.
8. File a final report of the committee's activities before the June general membership meeting.